

newventurefund

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September 14, 2018

Tammy Vonderheide
Kentucky Educational Development Corporation
904 W Rose Rd
Ashland, KY, 41102

RE: Grant No: NVF-ECET2-KY Educational Development Fayette-GA007549-2018-06-29

Dear Ms. Vonderheide:

The New Venture Fund is pleased to inform you that it has approved a grant to your organization in the amount of \$9,400.00 through our ECET2 Project. This grant is for the Grant Period June 29, 2018—June 30, 2019 and is subject to the terms and conditions contained in the enclosed Grant Agreement.

On behalf of the New Venture Fund, I would like to congratulate your organization on its valuable work and wish you great success in this endeavor.

Sincerely,



Lee Bodner
President

Enclosure

INSTRUCTIONS:

1. Please review and sign this form.
2. Return electronically to Jennifer Lambert at jennifer.lambert@arabellaadvisors.com.

NEW VENTURE FUND SUBGRANT AGREEMENT

GRANT NUMBER: NVF-ECET2-KY Educational Development Fayette-GA007549-2018-06-29

DATED: June 29, 2018

The New Venture Fund (“NVF”) and Kentucky Educational Development Corporation (the “Organization”) hereby agree as follows:

- I. **Tax Status.** Organization represents that it is a tax-exempt organization described in Section 501(c)(3) of the Internal Revenue Code and that it is not a "private foundation" as defined in Code Section 509(a). Organization shall notify NVF immediately of any anticipated or actual changes in its tax-exempt status.
- II. **Grant Term.** This Grant Agreement (the “Agreement”) shall be effective as of June 29, 2018 (the “Effective Date”), and shall continue through completion, no later than June 30, 2019 (the “Grant Period”).
- III. **Payment Terms.** NVF grants the Organization \$9,400.00 (the “Grant”) to be paid in one lump sum within 30 days of execution of this Agreement. Grant funds must be fully expended during the Grant Period. All contracts and subgrants funded using Grant funds must be completed by the end of the Grant Period.
- IV. **Grant Purpose.** The Grant may be used only for the following charitable, scientific, literary, religious or educational purposes: to fund the Organization’s ECET2Lex Fayette County project (the “Project”), as described in the proposal that the Organization provided to NVF dated June 28, 2018, and attached hereto as Exhibit A.
- V. **Lobbying and Voter Registration.** So that NVF may comply with United States tax laws and maintain its status as a tax-exempt public charity under section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), it is understood that the Organization agrees to the following:
 - A. Not to use any funds from this Grant for lobbying activities, as described in Section 501(c)(3) of the Code.
 - B. Not to use any funds from this Grant to intervene in any election, to support or oppose any political party or candidate for public office.
 - C. To familiarize yourself with the federal, state, local and foreign rules and regulations applicable to nonprofit organizations, including but not to, (1) lobbying rules under the Code and the Lobbying Disclosure Act (“LDA”), (2) Federal Election Commission (“FEC”) rules,



including those regarding “electioneering” communications, (3) rules governing political activities, (4) ethics rules applicable to interactions with Members of Congress and Executive Branch officials, and (5) any equivalent rules and regulations applicable to activities conducted in any state, local or foreign jurisdiction, and to obtain training as necessary. Basic lobbying compliance information is provided in Exhibit C. Please consult with legal counsel to determine how these rules and regulations apply to your Organization.

D. Not to use any funds to carry on, directly or indirectly, a voter registration drive.

VI. **Unspent Funds.** The Organization will return to NVF any portion of the Grant not expended or committed to be expended for the Project by the Grant Period end date. To request a no-cost extension of the grant term, the Organization must provide a written request, including reason and new requested end date, to NVF before the end date of the Grant Period. The Organization must receive an amendment to the Grant to expend funds beyond the Grant Period.

VII. **Reporting Requirements.**

A. The Organization shall provide NVF with a final report that is due to NVF on or before July 30, 2019.

The full report must include the following certification:

All Kentucky Educational Development Corporation activities were and are consistent with charitable purposes under Sections 501(c)(3) and 509(a)(1), (2) or (3) of the Internal Revenue Code. If Kentucky Educational Development Corporation conducted any lobbying activity (whether discussed in this report or not), Kentucky Educational Development Corporation complied with the applicable limits of Internal Revenue Code Sections 501(c)(3) and/or 501(h) and 4911. Kentucky Educational Development Corporation warrants that it is in full compliance with its Grant Agreement with the New Venture Fund, dated June 29, 2018, and that, if the Grant was subject to any restrictions, Kentucky Educational Development Corporation observed all such restrictions.

B. The Organization shall prepare the reports in accordance with the reporting guidelines attached hereto as Exhibit B.

VIII. **Interest.** The Organization is encouraged to use all interest earned on Grant funds to further the Project; however, a formal accounting of such income is not required.

IX. **Records.** Organization shall (i) maintain complete and accurate separate accounting for the Grant, detailing receipts and expenditures made under the Grant, and (ii) retain these records during the Grant Period and for at least four (4) years after receipt and acceptance of the final report. During this time, Organization shall make such records available to NVF (or its designated representatives) for inspection or audit at NVF’s expense and on reasonable notice to Organization.

- X. **Monitoring and Evaluation.** NVF may, at its expense and on reasonable notice to Organization, monitor and evaluate operations under this Grant. Such monitoring and evaluation may include on-site visits and/or discussions with Organization’s personnel.
- XI. **Publicity.** NVF shall include information regarding the Grant in its periodic public reports, and may include such information in press releases or other publicly available materials.
- XII. **Additional Requirements.** Additionally, the Organization agrees:
- A. To comply with all applicable laws or regulations in any jurisdiction in which it conducts activities.
 - B. To cooperate with NVF in supplying any additional information or complying with any procedures that any governmental agency might require for NVF to establish that it has observed all requirements of the law with respect to this Grant.
 - C. To notify NVF immediately of any anticipated or actual changes in the president, executive director or other key personnel identified in the Grant proposal, award letter or this Grant Agreement, or of any anticipated or actual merger, consolidation, sale or transfer of all or substantially all of the Organization’s assets. The Organization acknowledges that these changes may trigger NVF’s review and reassessment of the Organization’s ability to meet the purposes of the Grant. Such review may lead to additional grant provisions or other limitations for unexpended funds.
 - D. Not to use NVF’s name in any report or other document prepared for distribution outside of the Organization, either in printed or electronic form, with the exception of listing NVF along with other donors in an annual report or Grant application.
 - E. Not to disclose the name of or any information concerning the funder of any NVF project without the explicit written consent of both the relevant funder and NVF.
 - F. To make any data, research, knowledge and other information developed with these Grant funds freely available to NVF. Organization hereby grants to NVF a perpetual, worldwide right and license to use, publish, distribute, reproduce, copy and modify any intellectual property developed with the Grant funds for non-commercial purposes. At NVF’s request, the Organization agrees to execute all necessary or appropriate documents and take all other reasonable steps to document or formalize such rights in these materials.
 - G. To use any revenue realized by the Organization from sales or licenses of the intellectual property created or developed with the Grant funds exclusively for the Project or for educational and charitable purposes, and to ensure that such revenue does not inure to the personal benefit of individual(s) or noncharitable entities.
 - H. Not to regrant any of the Grant funds without NVF’s explicit prior approval.
- XIII. **International Representations and Warranties.** The Organization hereby represents and warrants that Grant funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders, including, but not limited to, the USA Patriot Act of 2001, as amended. The Organization agrees that it is not, and does not employ or associate with, and is not owned, controlled by, or acting for or on behalf of, and that it will take all reasonable steps to ensure that no person or entity expected to receive funds in connection with this Grant is, (1) a “suspected terrorist” as defined in Executive Order 13224; (2) a person that is on the Specially Designated Nationals List maintained by the Treasury Department’s Office of Foreign Assets Control; or (3) a person with whom NVF is prohibited from doing business with under any anti-terrorism laws of the United States. The Organization

will use reasonable efforts to ensure that it does not support or promote in any way violence, terrorist activity or related training, or money laundering. The Organization represents that none of the activities financed by this Grant violate U.S. laws that prohibit corrupt payments to foreign officials for the purpose of obtaining or keeping business, and acknowledges that the NVF has not authorized any activity that would constitute such corrupt payments. The Organization will use reasonable efforts to ensure that Grant funds are not used to make corrupt payments to foreign officials for the purpose of obtaining or keeping business.

XIV. Right to Modify or Discontinue Funding.

- A. NVF reserves the right to discontinue funding of the Grant and terminate this Agreement at any time if NVF determines, in its sole discretion, that: (i) it is not satisfied with the progress of the Grant or the content of any written report, (ii) Grant funds are not being used by Organization in an effective and efficient manner to further the Grant's purpose, (iii) there is any anticipated or actual changes in the president, executive director or other key personnel, or (iv) Organization has otherwise failed to comply with the terms of this Agreement.
- B. In the event that NVF makes any such determination, NVF shall have the right to (i) discontinue any further payments to Organization and/or (ii) direct Organization to repay to NVF any Grant funds not used in accordance with this Agreement. NVF reserves the right to discontinue, modify, or withhold any payments due under this Grant, or to modify the terms of this Agreement, to comply with any law or regulation applicable to this Grant or to protect and maintain NVF's tax-exempt status under Section 501(c)(3) of the Code.

XV. Budget Revisions. Organization must submit a request for a revision to the Project budget under the following conditions:

- A. For grants of less than three hundred thousand dollars (\$300,000), Organization must seek prior written approval from NVF for (i) any Project budget revision that involves moving funds to a previously unfunded line item, or (ii) any Project budget revision that results in a variance of twenty-five percent (25%) or more of any line item.
- B. For grants of three hundred thousand dollars (\$300,000) or more, Organization must seek prior written approval from NVF for (i) any Project budget revision that involves moving funds to a previously unfunded line item, or (ii) any Project budget revision that results in a variance of ten percent (10%) or more of any line item.
- C. Budget Revision requests should detail the original Project budget, requested new budget and variance with explanation.

XVI. Release and Indemnity. To the fullest extent permitted by law, Organization shall release, indemnify, defend and hold harmless NVF and its directors, officers, trustees, employees, representatives and agents from and against any and all claims, demands, suits, damages, liabilities, injuries (personal or bodily), property damage, causes of action, losses, judgments, costs, expenses and penalties, including, without limitation, court costs and attorney's fees, arising out of (directly or indirectly) or related in any way to the negligent or wrongful acts or omissions of Organization or any Organization director, officer, employee or agent in connection with this Grant or the Project, except to the extent resulting from the negligent or wrongful acts or omissions of NVF.

- XVII. **Human Subject Research.** If the Grant is to be used in whole or in part for research involving human subjects, you hereby certify that you will conduct the research in compliance with the ethical standards and the criteria for approval and conduct of research set forth in United States Department of Health and Human Services policy for the protection of human research subjects (45 C.F.R. Part 46 and related guidance, as amended from time to time) and all other federal and state laws applicable to the research project. Such requirements may include, but are not limited to, obtaining and maintaining institutional review board (IRB) approval and obtaining informed consent of participating research subjects.
- XVIII. **No Waiver.** Failure by either party to require the other party's performance under any provision of this Agreement shall in no way affect such party's right to require full performance under that or any other provision at any time thereafter. In addition, a party's waiver of a breach of any provision of this Agreement shall not constitute a waiver of any succeeding breach of the same or any other provision, or constitute a waiver of the provision itself.
- XIX. **Entire Agreement.** This Agreement (a) constitutes the entire understanding of NVF and the Organization with respect to the subject matter herein, and supersedes all prior agreements and understandings, whether oral or written; (b) is made exclusively with the Organization and may not be transferred or assigned to any other organization or person without NVF's prior written approval; and (c) may be amended or modified only by a mutual written agreement between the parties.
- XX. **Notices.** All notices and other communications under this Agreement shall be in writing, and shall be deemed duly given (a) on the date sent by e-mail if sent during normal business hours of the recipient during a business day, and on the next business day if sent after normal business hours of the recipient, (b) if sent via a nationally recognized overnight courier service (delivery receipt requested), with charges paid by the mailing party, on the later of (i) the first business day following the date of dispatch, or (ii) the scheduled date of delivery by such service, or (c) on the fifth business day following the date of mailing, if mailed by registered or certified mail, return receipt requested, postage prepaid to the party receiving the notice or communication.

All notices and other communications shall be sent to the following addresses, or such other addresses as the parties may designate from time to time by notice in accordance with this Section XX:

To New Venture Fund:
Jennifer Lambert
jennifer.lambert@arabellaadvisors.com
1201 Connecticut Ave. NW, Suite 300
Washington, D.C. 20036

To Kentucky Educational Development Corporation:
Lauren Hill
lauren.hill2@fayette.kyschools.us
904 W Rose Rd
Ashland, KY

XXI. **Governing Law.** This Agreement shall be deemed to be made under, and in all respects shall be interpreted under and governed by, the laws of the District of Columbia.

[Remainder of Page Intentionally Left Blank; Signature Page to Follow]

Agreed to and accepted on behalf of Kentucky Educational Development Corporation:

Signature Date

Name: Title:

Agreed to and accepted on behalf of the New Venture Fund:

Signature Date

Name: Title:

EXHIBIT A- PROPOSAL AND BUDGET

GENERAL INFORMATION

Organization	Kentucky Educational Development Corporation	Start Date	June 29, 2018
Primary Contact	Lauren Hill	End Date	June 30, 2019
Primary Contact Title	Teacher	Requested Amount	\$12,000.00
Primary Contact Email	lauren.hill2@fayette.kyschools.us	Direct Lobbying Amount	0
Signatory Contact	Tammy Vonderheide	Grassroots Lobbying Amount	0

Proposal Title

ECET2Lex Fayette County

Purpose

We propose a district-based ECET2Lex for the 3000 teachers of Fayette County in Lexington, Kentucky. We aim to include at minimum of 3 faculty from each of our 50 schools for a total of 150 participants. We will hold it at Frederick Douglass High School in March of 2019.

APPLICATION QUESTIONS

ECET2 Lexington/Fayette County 2019

1. Regional need: (400 words)

Fayette County Public Schools in Lexington, Kentucky is the second largest school district in the state. Almost 3000 teachers serve 42,000 students in 50 schools. Our students speak 90 languages and are 50% white, with black, hispanic, asian, and students with two or more races making up the rest, in that order.

FCPS has pervasive achievement gaps that follow an unequal distribution pattern. There is a clear discrepancy between performance in the outlying suburban areas of the south side, and the more urban, downtown and northern side. Teachers on different sides of town see two very different realities, which hampers professional sharing, collaboration, and ownership of the need for innovative practices for all learners.

Teachers have access to multiple local resources, but a few highly motivated teachers take advantage of professional learning cohorts through organizations like the UK NextGen Leadership Institute, Hope Street Group, #KYGoDigital, CTEPS, and the National Institute for School Leadership. Yet, most teachers remain isolated in their buildings and even their content areas or team. Our highly motivated teachers need a vehicle through which to expand the reach of their work and connect teachers to the many



exceptional resources and platforms for learning and sharing outside the district. ECET2Lex can jumpstart these efforts and provide a vehicle through which we can create an on-going teacher leadership network.

We have an important resource that is often overlooked. Louisville is 60 miles north of Lexington and faces similar challenges on an even larger scale. We wish to model our efforts on the successful work of our colleagues in JCPS to create a “Fayette Forward” teacher leadership hub, using a district focused ECET2 to kick off and organize our efforts to connect FCPS teacher to each other and the larger world of teacher leadership.

Fayette County is ready for this. Though we have never hosted an ECET2, nor have our teachers been strongly represented at other Kentucky ECET2s, over 300 teachers participate annually in the FCPS’ sponsored *Innovations for Learning* Conference every June. Yet, many walk out with only a list of tools and not the deeper learning that allows them to levy the power of those tools to transform and innovate for all students. This is how ECET2Lex will distinguish itself, and why it will serve as a model for our district as it considers how it will support teachers’ professional learning in years to come.

2. Intended Audience: (200 words)

ECET2Lex would have a target audience of at least 150 attendees, with a goal of three people from every school - 90% of which will have never attended an ECET2. It is our hope that each school bring two teachers and one administrator or academic coach. This will provide an on-going communication network that spans the district at all levels.

Our four focus schools include Leestown Middle, Meadowthorpe and Landsdown Elementary - all Title 1 schools with willing school teams and teacher leaders. We will also include Frederick Douglass High School, which serves predominantly students on free or reduced lunch. It is also our host site. This swath of schools, in addition to Lafayette High School, represent our northern and southern areas well and will promote participation from nearby schools which also serve our at-risk populations.

We will recruit and engage teachers through social media, district events, teacher networks, etc. But, by tapping three teachers at each school to lead this work from their site, we will have access to every teacher in the district. We will start by activating teachers who are active in the networks referenced above and work outward.

3. Convening Goals: (800 words)

- A. ECET2Lex will help teachers improve their classroom practices by providing sessions that dig deep into our understanding of equity at the interpersonal, academic, and systemic levels. Specifically, we will highlight 1. innovative technologies and deeper learning strategies, 2. social media for pedagogical purposes at multiple degrees of competencies, 3. opportunities to engage with area, state, and national professional organizations, 4. colleague circles designed to create conversations with teachers from across the district, 5. post convening book studies, Twitter chats, and Fayette Forward activities addressing inequity in the classroom, our school, and our district.
- B. ECET2Lex aims to strengthen teacher to teacher communication and action, provide opportunities for attendees to experience and provide quality professional learning that

challenges beliefs and enhances skills as well as providing resources, strengthen professional sharing/collaboration through networking and social media, which will create a sense of cohesion among teachers and leaders in Fayette County. We will build a connective thread for teachers to become aware of professional networks they may not know, become more engaged with those they have knowledge of, and become empowered to seek out leadership roles in these organizations. All attendees will leave with the tools to remain connected to the networks and their members. ECET2Lex will also invite students in the Educators Rising program at Frederick Douglass High School to participate, adding their perspective to our network.

- C. By connecting attendees to professional networks and to educators in other schools, ECET2Lex will create an ongoing culture of sharing. Breakout sessions will specifically target deeper learning, innovative technologies, and leadership opportunities. Continuing conversations will occur via #FCPSChat and #KyEdChat Twitter chats, a book study, and a follow up, virtual event. Teachers will also be introduced to the [Kentucky Teacher Leadership Framework](#), most for the very first time. We will ensure hands-on sessions that bond participants with each other, help them gain a deeper understanding of concepts, along with some element or approach that they can implement immediately.
- D. By modeling a modified design thinking protocol during Colleague Circles, and carefully facilitating the event to model effective collaboration and facilitation, teachers will leave with tools to generate change in their schools. They will also have the larger Fayette Forward network for support throughout the year. We will use the The Kentucky Teacher Leadership Framework to invite teachers to see themselves as leaders in ways they may have yet to understand. Teachers who understand their own agency become powerful advocates for their students and our profession. Perhaps the most needed benefit of ECET2Lex is the positivity that permeates all ECET2 events. Elevating and celebrating Lexington's teachers isn't a common occurrence. In fact, with our statewide pension debates and political grandstanding, teachers are regularly demonized and demoralized. It is even more important that we see for ourselves the all of the good we do for kids everyday.
- E. It is no longer enough to address inequity in comfortable conference conversations. Though our choice of breakout sessions and cultivating a calling speakers, we will ask participants to dig deeply into their own practice and identify specific ways they can design a more equitable classroom and school. Further, by sharing our work with our Educators Rising students, we make a start to build a teacher force that will begin to look more like our student body.
- F. Upon returning to their school, attendees will have the knowledge and skills to help continue to build the teacher leadership movement in FCPS, creating a district which stresses collaboration at multiple levels. We share the urgent concern to provide an equitable education for all students, and will connect this concern to the CCSS. We will have three occasions for breakout sessions, one of which will be an innovation fair where teachers set up stations that illustrate a particular approach to equity they've mastered. Teachers will have the opportunity to talk with

these teacher leaders and gather their contact information so they might follow up as their interest is sparked and they work to implement these strategies on their own.

To sum up the goals expressed above, ECET2Lex aims to:

- Connect teachers to each other and to teacher leaders in our district which can, in turn, connect them to teacher leaders across the state and nationally
- Address inequity through an interpersonal, academic, and systemic lens to effect real change in classrooms and in support of rigorous instruction, the Common Core, and the principles of deeper learning
- Celebrate teachers and teaching to raise teachers' morale and awareness of agency
- Build a sustainable system for communication and collaboration within FCPS and with JCPS through the creation of "Fayette Forward," a teacher leadership hub to sustain, extend and enhance the goals of ECET2.

4. Alignment with district- and school-level plans: (200 words)

- A. ECET2Lex will serve as a catalyst to initiate our new attendees into the mindset required to create equity in the context of deeper learning for all - articulated goals of Fayette County Public Schools. By connecting all schools to each other, we can build a network that will make ongoing change possible and ignite a culture of collaboration across schools that does not exist in FCPS today.
- B. By leveraging the ECET2 success and stated goals, district personnel have expressed excitement and encouragement for our work. Principals at all four focus schools have pledged support, along with a willingness to share throughout their principal network. By working with the University of Kentucky and Kentucky State University, we bring more visibility to our work. Finally, by encouraging schools to attend in teams, we create momentum for the work to continue beyond the convening.

5. Proposed Agenda: (200 words)

A. Cultivating a Calling:

1. Kari Patrick and STEAM Academy - analysis of classroom practices for equity
2. Liz Prather of Lafayette High School - equity through reading and writing.
3. Monica Harbut, Educators Rising teacher - future for teachers of color

B. Colleague Circles

- Introduction
- Modified design thinking protocol
- Modified design thinking protocol
- Action planning

C. Breakout session: Intrapersonal, Academic and Systemic Equity

The logo for New Venture Fund, featuring the words "newventurefund" in a lowercase, sans-serif font. "new" is in blue, "venture" is in orange, and "fund" is in blue.

- Finding meaningful equity resources
- Trauma-informed teaching
- Data and equity
- Connecting to community partners
- Establishing meaningful mentoring
- Cultural competency
- Facing and embracing our biases
- Social media 101 and 102
- PBL for equity in classrooms
- Embracing college- and career-ready standards
- Discipline and equity
- Getting involved - the Kentucky Teacher Leadership landscape
- Fayette Forward planning session

<p>Friday</p> <p>7:00-7:30 - General Keynote - Cultivating a Calling 1</p> <p>7:45-8:30 - Equity Roundtable</p> <p>8:30-9:00 - Colleague Circles</p> <p>9:00-11:00 - Social networking activity (snacks with cash bar)</p>
<p>Saturday</p> <p>7:30-8:15 - Breakfast</p> <p>8:15-40 - Welcome</p> <p>8:40-9:00 - Cultivating a Calling 2</p> <p>9:00-9:10 - Sharing/Break</p> <p>9:10-10:10 - Breakout Session 1</p> <p>10:20-11:00 - Colleague Circles 2</p> <p>11:00-11:20 - Cultivating a Calling 3</p> <p>11:30-12:20 Lunch and Performances</p> <p>12:30-1:30 - Breakout Session 2</p> <p>1:40-2:40 - Innovation Fair</p> <p>2:50-3:30 Colleague Circles</p> <p>3:13-4:00 Follow up//Door Prizes</p>

6. Post Convening Momentum: (200 words)

Our presenters will be tasked with making shareable copies of all resources that they will add to a Google folder with their name and information on a Google site created for the event. Attendees will have access to all folders before our convening. Presenter information will be added to their folder and well as a master presenter list with all contact information. After ECET2Lex concludes, our team will take all resources and add them to the new ECET2KY Google site, a place for all regional ECET2s to continue to collaborate.

We will take part in the launch a monthly ECET2KY chat in September to advertise events and highlight equity resources. These chats will be crafted by response to regional participant feedback and will play a key role in sustainability of ECET2 in our state.

Our Fayette Forward team will build a system for ongoing collaboration and networking, with a digital event at the end of the year held jointly with ECET2Lou.

7. Convening Planning Team: Our planning team was selected to maximize teacher networking capabilities and diverse skill sets within Fayette County Public Schools. The team contains a variety of ECET2 experience and all members will work on fundraising & recruitment of both facilitators and attendees.

Committee Member	Title	Email address	Convenings	Committees
Christina Emerson	Math Teacher, Leestown Middle School	Christina.Emerson@fayette.kyschools.us	1 Regional	Budget & Finance
Brison Harvey	Communications & Engagement Manager, Prichard Committee for Academic Excellence, former teacher at Lafayette High School	brison.harvey@prichardcommittee.org	1 National 2 State 2 regional	Educational Partnerships
Lauren Hill, Exec Comm	ELA Teacher, Leestown Middle School, Classroom Teachers Enacting Positive Solutions Founder and Director	lauren.hill2@fayette.kyschools.us	1 National 2 State 3 Regional	Colleague Circles Educational Facilitators & Speakers JCPS Liaison
Sheri McPherson, Exec Comm	ELA Teacher, Lafayette High School	Sheri.mcpherson@fayette.kyschools.us	1 National 3 State 6 Regional	Recruitment of Attendees
Kelli Reno, Exec Comm	Library Media Specialist, Frederick Douglass High School	kelli.reno@fayette.kyschools.us	1 - Regional	Facilitators & Speakers Books Social Media Recruitment of Attendees &

				Marketing
Joshua Williams	Freshman Academy Principal, Frederick Douglass High School	josh.williams@fayette.kyschools.us	1 - Regional	Facilities Donations & Community Partnerships

8. Planning Timeline:

We anticipate ECET2Lex will take place in March.

Planning Timeline	Milestones
Upon application approval	Begin to formally recruit attendees and school teams, reach out to targeted funders, begin social media campaign
90 days prior to event	Secure lodging and Saturday site, continue social media campaign, reach out to possible food vendors
60 days prior to event	Finalized session presenters and keynotes, topics and folder structure, secure food and drinks. Begin to highlight keynote speakers on social media
30 days prior to event	Finalize agenda, food/drink and presenters/speakers. On-site roles assigned. Regular communication with attendees. All materials ordered.
14 days prior to event	Lodging numbers set, final agenda sent to attendees. Name badges printed.
7 days prior to event	All details finalized and materials have been received

9 Sustaining the ECET2 Community: (300 words)

As has been highlighted throughout this application, ECET2Lex is part of a coordinated effort in Louisville and the state to create sustainability for ECET2KY. We have consistently marketed this work as a “whole group” effort of connecting ALL educators in Kentucky. We believe that the “ECET2KY: Equity Across Kentucky” theme will help target donors for this year and beyond, incorporate collaboration with educational cooperatives and professional organizations in the state AND, most importantly, serve as a blueprint for future years’ events. We hope that our state continues to serve as a role model for others to use to keep the spirit of Irvin Scott’s dream alive. Our planning team will work in tandem with other teams to ensure our state theme is implemented with consistency, and our post-convening plan will serve to act as a steady means of ongoing conversation.

By establishing our monthly Twitter chats BEFORE our regional convenings begin and by setting a date for our statewide culminating event, attendees will have a clear understanding of the ECET2KY movement, how they can become more involved and how they can help bring their peers into the work.

10. Funding Summary:

ECET2Lex is requesting \$12,00.00.



We are holding the event at Frederick Douglass High School, a brand new facility in Lexington with a large theater, extensive audio visual capabilities, and large, well-equipped classrooms. We will have to pay a facilities fee set by the district to cover custodial and staffing costs.

We wish to feed participants dinner on Friday night and then breakfast and lunch. We hope to coordinate food trucks for lunch and provide teachers with vouchers for some amount. We will also seek donations for food.

We have put together an assortment of books with equity as a theme and wish to gift one to every participant.

As a Google district, our website and other communication needs are included.

KEDC, our fiscal sponsor, charges an 8% fiscal agency fee.

We will look to the following list for sponsorship. These businesses have supported our school community before, and we believe that they will again.

Possible local sponsors:

- Carrabba's - Hamburg
- A&W - Hamburg
- Innovative Pest Management (IPM)
- Blaze Pizza
- Jersey Mike's Subs
- Chic-fil-A
- BD's Mongolian Grill
- Taziki's
- Mellow Mushroom
- Crank and Boom Ice Cream

ECET2 Convening APPLICATION Budget

DIRECTIONS: Enter estimated information -- including anticipated number of convening participants and requested budget amounts -- in the yellow-highlighted cells below.

Convening Title	ECET2Lex			
Application Submission Date	29-Jun-18			
PROPOSED BUDGET SUMMARY				
Total Budget	\$	14,000.00		
Total Amount Requested through the ECET ² RFP	\$	12,000.00		
Total Anticipated Convening Participants		150		
DETAILED PROPOSED BUDGET				
	Estimated Total Amount	Amount Requested through the ECET² RFP	Amount Approved through the ECET² RFP	Notes
Venue				
Event Space	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Custodians and other fees to use high school building
Audio/Visual, including internet fees	\$ 200.00	\$ 200.00		
Food and Beverage	\$ 9,000.00	\$ 7,500.00	\$ 6,398.00	Dinner at \$25 each, Breakfast at \$10, and Lunch at \$20 each
Other (specify in notes)				
Registration				
Name Badges	\$ 100.00	\$ 100.00	\$ 100.00	
Other (specify in notes)				
Publicity				
Printed Materials (Agendas, session handouts, etc.)	\$ 100.00	\$ 100.00	\$ 150.00	
Website fees	\$ -			
Shipping	\$ -			
Additional supplies (folders, post-its, etc.)	\$ 100.00	\$ 100.00	\$ -	Please specify, if known
Other (specify in notes)				
Participant Expenses				
Airfare, Car Rental, Mileage Reimbursements	\$ -			
Accommodations	\$ -			
Local Transportation (Taxis)	\$ -			
Tokens of Appreciation	\$ 2,000.00	\$ 1,500.00	\$ 1,000.00	One book per participant
Other (specify in notes)				
Compensation				
Speaker or Other Guest Fees	\$ -	See note		Eligible only for speakers who will help to connect teachers with national networks
District Compensation/Substitutes	\$ -	See note		Eligible only for teachers from Title I schools
Post-Convening Activities				No funds necessary
Enter here				
Enter here				
Other Expenses				
Enter here				Please see the RFP to ensure that these expenses are eligible for reimbursement
Enter here				
Enter here				
Contingency	\$ 1,500.00	\$ 1,500.00	\$ 752.00	8% for fiscal agent and then a contingency fund
TOTAL BUDGET	\$ 14,000.00	\$ 12,000.00	\$ 9,400.00	Total grant request (Column C) cannot exceed \$43,000, even if total convening budget (Column E) is greater than \$43,000

EXHIBIT B- REPORTING GUIDELINES

NVF Grantees are required to provide the following reports that document the progress of their projects:

Interim reports: due dates are indicated in agreement

1. Narrative report (5 pages maximum), including the following information:
 - a. Goals and objectives, with results to date (progress of activities against project objectives)
 - b. Challenges encountered or lessons learned, particularly if progress is not as anticipated.
2. Financial report that details budgeted vs. actual expenditures to date

Final reports: due dates indicated in agreement

1. Narrative report (10 pages maximum), including the following information:
 - a. Goals and objectives, with results achieved
 - b. Challenges encountered/lessons learned
 - c. Copies of any publications or media generated as a result of the project
 - d. As stated in Section VII(B) of the Agreement, the full report must include the following certification:

All Kentucky Educational Development Corporation activities were and are consistent with charitable purposes under Sections 501(c)(3) and 509(a)(1), (2) or (3) of the Internal Revenue Code. If Kentucky Educational Development Corporation conducted any lobbying activity (whether discussed in this report or not), Kentucky Educational Development Corporation complied with the applicable limits of Internal Revenue Code Sections 501(c)(3) and/or 501(h) and 4911. Kentucky Educational Development Corporation warrants that it is in full compliance with its Grant Agreement with the New Venture Fund, dated June 29, 2018, and that, if the Grant was subject to any restrictions, Kentucky Educational Development Corporation observed all such restrictions.

2. Financial report detailing final accounting of budgeted vs. actual expenditures of all grant funding, including the entire project budget and all sources of revenue and expenditures (including grassroots and direct lobbying expenditures, if applicable), in addition to this Grant.
3. List of all intellectual property and assets purchased or created with the Grant.

All reports must be submitted electronically to the address listed on the first page of the grant. Please be sure to indicate the grant number in your reports. For questions regarding reporting requirements, please contact your account manager.

EXHIBIT C: ADVOCACY DEFINITIONS

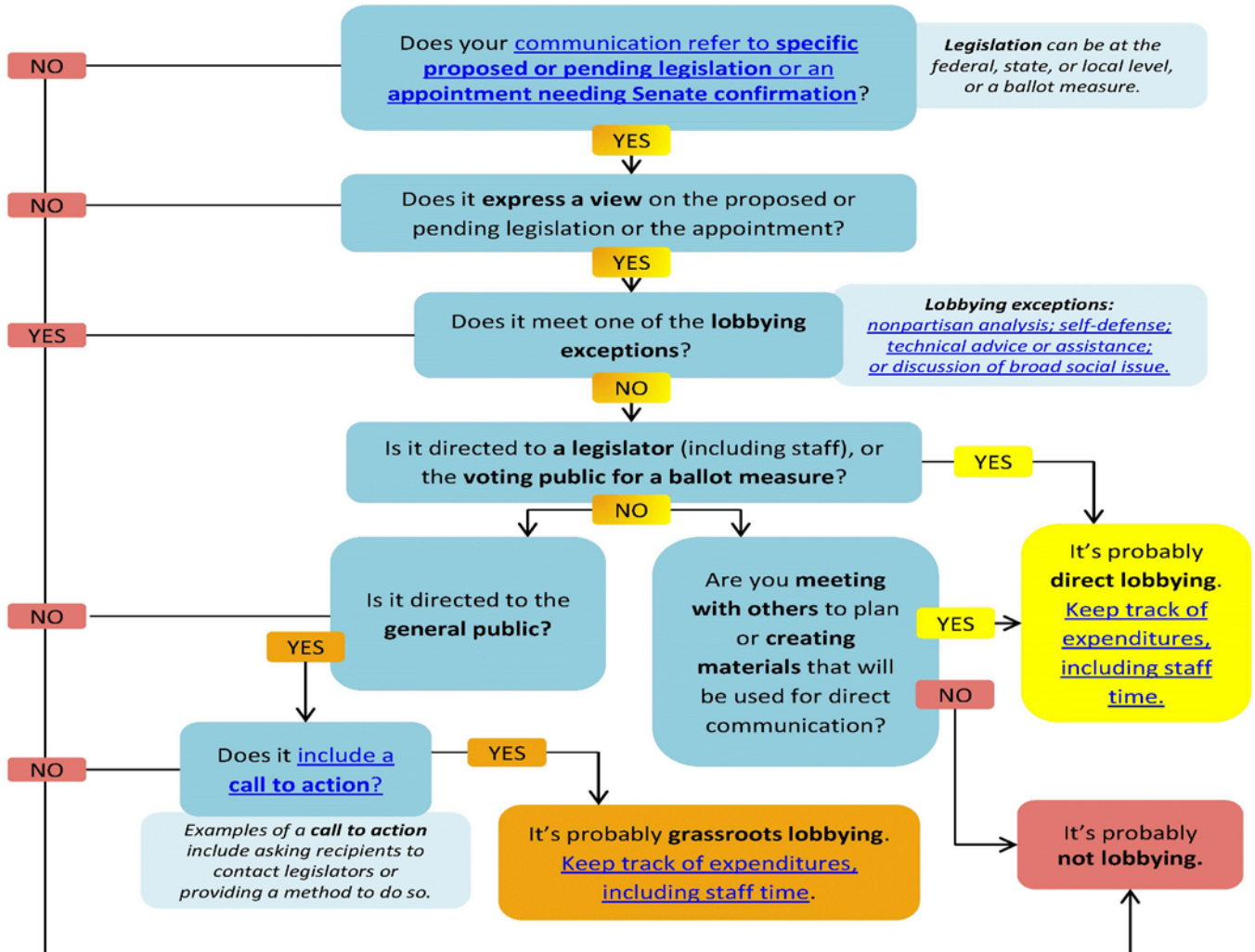
Please see graphic on next page.

Source: Bolder Advocacy (www.bolderadvocacy.org)

Please note that the information in this chart applies only to Organizations that have formally elected to measure their lobbying activities under Section 501(h) of the Internal Revenue Code. Please consult with counsel on any questions regarding whether an activity is lobbying, and for guidance on measuring lobbying activity if you are an Organization that has not filed IRS Form 5768.

IRS Lobbying Flowchart

This graphic can help you determine if your communication is considered lobbying under federal tax law rules for electing 501(c)(3) organizations. It does not cover situations or communications that take place in a candidate election context.



The information contained in this fact sheet and any attachments is being provided for informational purposes only and not as part of an attorney-client relationship. The information is not a substitute for expert legal, tax, or other professional advice tailored to your specific circumstances, and may not be relied upon for the purposes of avoiding any penalties that may be imposed under the Internal Revenue Code. Alliance for Justice publishes plain-language guides on nonprofit advocacy topics, offers educational workshops on the laws governing the advocacy of nonprofits, and provides technical assistance for nonprofits engaging in advocacy. For additional information, please feel free to contact Alliance for Justice at 866-NPLOBBY.

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